|  |
| --- |
| **AIchemy Frontier Fund: Proposal**  **Please complete using 10pt Calibri font, convert to PDF and send to** [**funding@aichemy.ac.uk**](mailto:funding@aichemy.ac.uk) **by 17.00 Friday 12th September 2025.** |
| **Project ID Number: For office use only** |
|  |
| **Project Title** (25 words) |
|  |
| **Project description** |
| **Provide a description of your project, ensuring that all assessment criteria are covered.**  **Assessment criteria (full details in the call guidance document):**   * **Quality and fit of the proposed research** * **Potential for impact** * **Interdisciplinarity** * **Ability to deliver**     (2000 words maximum)  *Please use images sparingly and only to convey important information. Insert each new image onto a new line and provide a descriptive legend for each image immediately underneath it, this text counts towards your word limit.* |
| **How does your proposed project align with the** [**AIchemy Hub’s Mission**](https://aichemy.ac.uk/)**?** |
| (250 words maximum) |
| **Costing information** |
| **Please provide the costing information on which your application for funds is based, and which has been checked and approved by your Research & Finance (R&F) team.**  *Guidance:*   * *Funding amount is up to £1,250,000 (at 100% FEC) and AIchemy will fund at 80% FEC (£1,000,000) as per EPSRC funding guidelines.* * *Applications are for PDRA time with a pro rata consumables and travel budget (£5,500 per PDRA year)* * *Additional consumables budget can be requested above the limit outlined, but will be funded at the discretion of the AIchemy Hub. Any additional costs must remain within the maximum funding available (£1,250,000).* ***Please include your justification of additional resource below, including how this would benefit your work packages if approved and the risks if not approved.*** * *Double click to edit the table. Please complete the yellow highlighted fields only. Please Note: Mac Users, this will open Excel to complete* * *Please enter (in months) the amount of PDRA time. The table is formulated to calculate the maximum pro rata amount of consumables and travel*     **Justification of Resources**  (250 words maximum)  **Please include details of HEI and/or Industry contributions (If applicable)**  (100 words maximum)  **Justification of additional consumables (if applicable)**  (100 words maximum) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **AIchemy Frontier Fund: Team details and declaration** | | | | |
| *Please complete details for each member of the applicant team, adding additional tables as required.*  *Note that a designated contact must be the lead contact at each institution for the purposes of contracting and finance monitoring. The overall lead applicant will be responsible for reporting.* | | | | |
| **Details of team member 1**  **(Designated overall contact/lead)** | | | | |
| **Name:** | | |  | |
| **Higher Education Institution:** | | |  | |
| **Department:** | | |  | |
| **Email:** | | |  | |
| **Career stage:** | | | Choose an item. | |
| **Time commitment to project (%FTE)** | | |  | |
| **Designated admin contact at institution** | | | Y/N | |
|  | | | | |
| **Details of team member 2** | | | | |
| **Name:** | |  | | |
| **Higher Education Institution:** | |  | | |
| **Department:** | |  | | |
| **Email:** | |  | | |
| **Career stage:** | | Choose an item. | | |
| **Time commitment to project (%FTE)** | |  | | |
| **Designated admin contact at institution** | | Y/N | | |
|  | | | | |
| **Details of team member 3** | | | | |
| **Name:** | |  | | |
| **Higher Education Institution:** | |  | | |
| **Department:** | |  | | |
| **Email:** | |  | | |
| **Career stage:** | | Choose an item. | | |
| **Time commitment to project (%FTE)** | |  | | |
| **Designated admin contact at institution** | | Y/N | | |
|  | | | | |
| **Details of team member 4** | | | | |
| **Name:** | |  | | |
| **Higher Education Institution:** | |  | | |
| **Department:** | |  | | |
| **Email:** | |  | | |
| **Career stage:** | | Choose an item. | | |
| **Time commitment to project (%FTE)** | |  | | |
| **Designated admin contact at institution** | | Y/N | | |
|  | | | | |
| **Details of team member 5** | | | | |
| **Name:** | |  | | |
| **Higher Education Institution:** | |  | | |
| **Department:** | |  | | |
| **Email:** | |  | | |
| **Career stage:** | | Choose an item. | | |
| **Time commitment to project (%FTE)** | |  | | |
| **Designated admin contact at institution** | | Y/N | | |
|  | | | | |
| **Details of team member 6** | | | | |
| **Name:** | |  | | |
| **Higher Education Institution:** | |  | | |
| **Department:** | |  | | |
| **Email:** | |  | | |
| **Career stage:** | | Choose an item. | | |
| **Time commitment to project (%FTE)** | |  | | |
| **Designated admin contact at institution** | | Y/N | | |
| **Please describe the track record of the applicant team** | | | | |
| *Please provide sufficient information that demonstrates the team has the experience and knowledge to deliver the proposed project.*  (500 words maximum) | | | | |
| **Letter(s) of Support** | | | | |
| *Please attach a Letter of Support from any Industry partner(s) which includes their involvement in the project including physical and/or ‘in-kind’ contribution. Letters of support should be on headed paper, a maximum of one page in length and be signed and dated within 3 months of the application submission date. Maximum of 5 Industry collaborations. Letters of Support from higher education institutions are not required at the application stage.* | | | | |
| **Equality, Diversity and Inclusion Monitoring** | | | | |
| *Please can all applicant team members (both academic and industry) complete the anonymous EDI monitoring form found via this link: [EDI Monitoring Form](https://forms.gle/Md7MxXe7hnQHKxD78)*  *This information is used to monitor and report funding allocation only. Please ensure applicants include the project title when completing the form as this information will be used to monitor and report data on successful and unsuccessful applications.* | | | | |
| **Details (full name and institution) of any known conflicts of interest including justification.** | | | | |
|  | | | | |
| **If awarded, all applicants will be expected to contribute to broader AIchemy activities, please indicate below by adding initials of team member(s) against activities you are interested to support.** | | | | |
| Review Panels |  | | | |
| Conference Speaker |  | | | |
| Outreach Events |  | | | |
| Provision of Training |  | | | |
| AIchemy Team Days |  | | | |
| Workshops |  | | | |
| Datathons |  | | | |
| Hackathons |  | | | |
| Other (please specify) |  | | | |
| **Applicant declaration** | | | | |
| We confirm that the applicants in this proposal are not named as applicants on any other proposal in this funding call.  We confirm that all applicants are eligible to receive this funding as per EPSRC criteria and their current position outlasts the duration of the proposed project.  We understand that an offer of funding is subject to a formal collaboration agreement (standard long form Brunswick) being signed by all parties involved within 45 days of the award letter | | | | |
| **AIchemy Frontier Fund: Application Checklist** | | | | |
| **Please ensure the following is completed and attached before submission** | | | | |
| **Proposal Form** | | | |  |
| **Costings (approved by your Research Finance team) and justification of resources** | | | |  |
| **Team Details** | | | |  |
| **Track Record for applicant team members** | | | |  |
| **Industry Support Letter(s)** | | | |  |
| **EDI Monitoring form completed by all team members** | | | |  |